

APPLICANT MUST READ & SIGN

I certify that I have read and understood all of this employment application. It is agreed and understood that the employer or his agent may investigate my background to ascertain any and all information of concern to my employment history, whether same is of record or not, and I release employers and other persons named herein from all liability for any damages on account of furnishing such information. I understand that as an applicant for a position with this company, I may be asked to demonstrate that I am capable of performing tasks pertinent to the job.

I understand that any misrepresentation or omission of information or facts may result in my rejection or dismissal.

If hired, I agree to abide by all the rules and policies of the employer. This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

Date ____ / ____ / ____ Applicant's Signature _____ Date of Birth ____ / ____ / ____

Name _____ Phone () ____ - ____

Current Address: Street _____ City _____ State ____ Zip _____

Own home Rent Board

If at the above residence less than three years, list below all residences for the past three years. Attach a separate sheet if necessary.

Street _____ City _____ State ____ Zip _____

Street _____ City _____ State ____ Zip _____

Street _____ City _____ State ____ Zip _____

Position Applying for: _____ Date you can start ____ / ____ / ____

Full Time Part Time Temporary

Who referred you? _____ Rate of pay expected? _____

Have you worked for this company before? Yes No Dates: From: ____ / ____ / ____ To: ____ / ____ / ____

Location? City: _____ State ____ Rate of Pay _____

Reason for leaving _____ Position _____

Height ____ Weight ____ Married Single Widowed Divorced Separated

No. of Children ____ Dependents other than Wife or Children _____ Citizen of the U.S. Yes No

Subjects of special study or interest _____ What foreign languages do you speak? _____

Names of relatives employed by this company: 1. _____ 2. _____

Are you currently employed? Yes No If yes, give Name _____ City _____ State _____

If still employed may we contact your employer? Yes No If not; how long since leaving last employment? Date: ____ / ____ / ____

MILITARY EXPERIENCE Number years ____ From: ____ To: ____ Honorable Discharge Yes No

EDUCATION

Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 GED: Yes No College: 1 2 3 4

Last school attended: Name _____ Address _____ City _____ State _____

Have you ever been convicted of a felony? Yes No (If yes, please explain fully on a separate sheet of paper. Conviction of a crime is not an automatic bar to employment. All circumstances will be considered.)

Employment Record (Attach a separate sheet of paper in needed.) Please show unemployment or self-employment. **B-S Steel of Kansas, Inc.** will be verifying all employment listed on your application for the previous 3 years to include all self and unemployment.

MOST CURRENT

Name _____ Phone () _____ - _____

Full Address _____
 Street _____ Box _____ Apt _____

City _____ State _____ Zip _____

Position Held _____ Salary _____ From _____
 Month/Date/ Year _____

Reason for Leaving _____ To _____
 Month/Date/ Year _____

PREVIOUS

Name _____ Phone () _____ - _____

Full Address _____
 Street _____ Box _____ Apt _____

City _____ State _____ Zip _____

Position Held _____ Salary _____ From _____
 Month/Date/ Year _____

Reason for Leaving _____ To _____
 Month/Date/ Year _____

NEXT PREVIOUS

Name _____ Phone () _____ - _____

Full Address _____
 Street _____ Box _____ Apt _____

City _____ State _____ Zip _____

Position Held _____ Salary _____ From _____
 Month/Date/ Year _____

Reason for Leaving _____ To _____
 Month/Date/ Year _____

NEXT PREVIOUS

Name _____ Phone () _____ - _____

Full Address _____
 Street _____ Box _____ Apt _____

City _____ State _____ Zip _____

Position Held _____ Salary _____ From _____
 Month/Date/ Year _____

Reason for Leaving _____ To _____
 Month/Date/ Year _____

Give below the names of 3 persons not related to you, whom you have known at least 1 year.

REFERENCES

Name _____ Phone () _____ - _____

Full Address _____
Street _____ Box _____ Apt _____

City _____ State _____ Zip _____

Name _____ Phone () _____ - _____

Full Address _____
Street _____ Box _____ Apt _____

City _____ State _____ Zip _____

Name _____ Phone () _____ - _____

Full Address _____
Street _____ Box _____ Apt _____

City _____ State _____ Zip _____

Physical Record: (List any physical defects)

Were you injured? Yes If yes, give details _____
No

Have you any defects in hearing? Yes If yes, give details _____
No

Have you any defects in vision? Yes If yes, give details _____
No

Have you any defects in speech? Yes If yes, give details _____
No

In case of emergency notify: _____
Name Address Phone No.

DO NOT WRITE BELOW THIS LINE (OFFICE USE ONLY)

Interviewed by: _____ Date: ____ / ____ / ____

REMARKS:

Neatness		Character	
Personality		Ability	

Hired _____ For Dept. _____ Position _____ Will Report _____ Salary/Wages _____

Approved: 1. _____ 2. _____ 3. _____
 Employment Manager Dept. Head General Manager